

This course is intended to provide students with the elements of a corrective and preventive action (CAPA) system, taken to eliminate causes of non-conformities or other undesirable situations.

This course is broken down into three modules. The first module identifies the primary elements and sequence of activities for conducting a CAPA. The second module explains how to define a problem statement and conduct the root cause investigations, tools that can help you in effectively investigating problems.

The third module explains how to implement and effectively close out a CAPA.

**Duration**

12 hours

**E-learning platform**

Tools and templates

**Hands to work**

Simulated learning

**Certification**After successful course
completion



COURSE CONTENT

1. Initiate – Investigation Plan – Correction/Containment .

- Introduction to CAPA
- Initiation
- Investigation
- Plan
- Containment / Correction

2. Investigation, Root Cause Analysis – Solution V&V.

- Root Cause Analysis
- Solution V&&

3. Implementation-VoE-Closure.

- Implementation
- VoE
- Closure



Duration

12 hours



E-learning platform

Tools and templates



Hands to work

Simulated learning



Certification

After successful course completion



At the end of the course you will be able to

- Understand FDA's and other regulatory officials' expectations for "what CAPA is" and the steps required to get you there.
- Know how to improve your CAPA process, from CAPA sources and preventive actions through root cause analysis, action plans and effectiveness check.
- Understand the main elements and sequence of activities for conducting a CAPA.
- Understand how to define a problem statement, the conducting of root cause investigations, tools that can aid you in effectively investigating problems.
- Recognize how to close the CAPA loop and the requirements to close CAPAs in a timely and complete manner.
- Understand how to establish a compliant Corrective Action and Preventive Action (CAPA).